Class Library Agreement

In an effort to provide students with age-appropriate books for both Independent Reading Projects and for personal enjoyment, I will maintain a class library of books that students are allowed to check out. These books have come from my own personal collection, donations from parents and students, and some from school funds. As books are not cheap and neither the school nor myself have the funds to continuously replace the books that are lost and/or damaged by students, I am requiring that students and parents sign this agreement form before the student is allowed to use the classroom library.

This agreement form also covers books from ECE’s class sets that are assigned to students for class mandated reading assignments.

If a student would like to use the classroom library or books belonging to ECE, he/she agrees to the following conditions:

* I agree to sign books out of the library when I would like to check them out.
* I agree to treat the books respectfully when they are in my possession.
  + Use a book mark- no “dog ears”
  + Maintain the condition of the cover of the book
  + No food/drink spills
  + No tearing of pages
* I agree to sign books back in with Ms. Wiltshire when I am done using them.
* I agree to pay for any lost or damaged books that I am responsible for.
  + Ms. Wiltshire will provide a cost of the book to replace it when books are lost. If a student has a way of getting the book cheaper in a reasonable condition to replace the missing book, he or she has the choice to pay the fine or purchase the book on their own.
  + In terms of damages, damages will be assessed based on the check out and check in condition. The student will be fined a reasonable fee to go in a fund towards purchasing new reading material for the class library.

Parent Signature Date

Student Signature Date